



PERSONAL PARTICULARS

Position Applied For					
Name					
Address					
NRIC/Passport No		Colour	Pink / Blue	Nationality	
Home No.		HP No.		Office No.	
Date of Birth		Age		Sex	
Race		Religion		Marital Status	

FAMILY PARTICULARS

Name	Relationship	Age	Occupation	Employer

EDUCATIONAL QUALIFICATIONS

Highest Academic Institution(s) Attended	Year		Qualifications Attained	Other Remarks
	From	To		

HERSING

OTHER SKILLS (if any)

Typing Skills	Yes / No	Language Written	
Language Spoken		Other Skills	
Computer Knowledge			
Driving Licence (Please delete accordingly) Class 2B / 2A / 2 / 3 / 4 / 4A / 5 / NIL I will inform the Company immediately in the event that my driving licence is revoked either temporary or permanently for any reasons.			

NATIONAL SERVICE

Are You Liable For National Service	Yes / No
Details (Please delete accordingly)	Part-time / Full-time / Completed / Servicing
Period (From/To)	Last Rank Held
Current Reservist Status	

EMPLOYMENT HISTORY (starting from present employment)

Name Of Employer	Position Held	From	To	Salary	Reason for leaving

Notice required for resignation from my present employment :	
I am ready to start work on	
Minimum Salary expected	

HERSING

OTHER INFORMATION

1.	How is your present health? If Not So Good, please elaborate : _____	<input type="checkbox"/> Good	<input type="checkbox"/> Not So Good
2.	Have you had any serious illness? If Yes, please elaborate : _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3.	Have you ever had any accident? If Yes, please elaborate : _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4.	Do you have or ever had any physical or mental impairment, serious ailment or disability?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5.	Do you have any criminal record?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
6.	Are you an undischarged bankrupt or is there any subsisting Statutory Demand against you?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
7.	Have you ever been issued warning letters, suspended or dismissed from employment before?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
8.	Are you a regular smoker?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
9.	Are you a regular drinker?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
10.	Do you have any friend/relative/family member who is a staff of one of our companies? If yes, Name : _____ Relationship : _____ Company : _____	<input type="checkbox"/> Yes	<input type="checkbox"/> No
11.	Recreational activities, sports and hobbies? (please indicate)		

REFERENCES (State two (2) professional references)

Name	Relationship	Address	Contact Number

DECLARATION

I declare that all information given in this application form is to the best of my knowledge and belief, true and correct. This declaration shall, if I am employed, constitute an intergral part of any contract of services between the company and myself.

I agree and accept that I will be liable for immediate dismissal if I am found to have furnished false information.

Signature of Applicant: _____

Date: _____



Written Authority to Conduct Inquiry into previous employment (COMPULSORY)

To : **Hersing Corporation Pte Ltd and its subsidiaries**

I, _____ (name as in NRIC), hereby irrevocably and unconditionally authorize you to perform reference checks of my previous employment(s) and release from liability all persons or entities requesting or supplying such information.

Signature : _____

NRIC No. : _____

Date : _____

HERSING

FOR OFFICIAL USE ONLY

PRELIMINARY INTERVIEW

Name of Interviewer:	
Comments:	

Preliminary Verdict:

Not Suitable KIV Shortlisted

FINAL INTERVIEW

Name of Interviewer:	
Comments:	

Final Verdict:

Not Suitable KIV Shortlisted Hired

If hired, the candidate will be placed under :-

(Company's Name)

Department : _____

Position : _____

Commencement Date : _____

Salary : _____

Name/Signature of Interviewer

Approved by :

Date : _____

Date : _____

Note: The application form of the shortlisted candidate must be passed to the HR department two working days before the commencement date.